

WHAT'S NEXT

CHURCH RESIGNATION

Resigning from a church: How to Leave Well

For Pastors

- 01.** When giving your notice of resignation, allow sufficient time before it takes effect—but not too long! CBOQ recommends between three to six months notice, not more.

- 02.** Let people express their emotions.
Expect people to grieve.

- 03.** Set your church up for future success:
 - Review the current mission and vision with your leadership
 - What has been accomplished?
 - What is left to be done?
 - Give the leadership the tools it needs to do a proper assessment of the ministries for the church
 - Enable the leadership to define the ministry of the church for the next season. Refrain from giving your opinion for what they should do
 - Encourage your leadership to contact CBOQ to help in the process
 - Encourage the church to seek an interim pastor if:
 - You have been at the church more than eight years,
 - There are major conflicts in the church
 - A new vision and mission for the church is required.
 - Sort through what is yours in the office and what should remain with the church. (e.g. files, books, keys)

- 04.** Collect in one place:
 - Policies and procedures
 - A leadership list of elected official and ministry leaders
 - Key people like who manages the website, whom to call and when
 - Relevant passwords

- 05.** Notify CBOQ of your ministry change.
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