Canadian Baptists of Ontario and Quebec
Meeting of the Board
September 18, 2012
Archiving Reference MIN-B-R-091812

Present: Heather Rumble Peterson, chair
Michel Belzile, Donna Chapman, Ed Carruthers, Frank Fedyk, Murray Kohler, Lola Mather-Dyer, Wayne Melnechuk, Bob McCarty, Debra Nicholson-Elwell, Elaine Poproski, Birgid MacCallum, Narry Santos, Steve Sparks

Staff: Tim McCoy, Miranda Queh, Melody Currier

Regrets: Heather Rumball, Ed McLean

1. Opening Devotion, Prayer and Welcome

Heather Rumble Peterson opened with a devotion and prayer.

2. Consent Agenda

2.1 Approval of Agenda

Heather Rumble Peterson reviewed the agenda for the day and then declared the agenda approved.

2.2 Approval of Minutes

2.2.1 Board

MSC 091812-01 to approve the Board minutes of April 20-21 and June 7, 2012.

2.2.2 Executive Committee

MSC 091812-02 to ratify the actions of the Executive Committee contained in the minutes of May 8, June 5 and August 30, 2012, except for recommendations coming out of the minutes.

2.3 Committee Minutes

2.3.1 Financial Oversight

MSC 091812-03 to receive for information the FOC minutes of May 11, July 12, August 14, Sept 5 and Sept 12, 2012.

2.3.2 Investment

MSC 091812-04 to receive for information the IC minutes of September 13, 2012.

3. Correspondence

There was no correspondence for the board.

4. Business arising from the minutes

4.1 Lynde Creek Project

Heather Rumble Peterson provided a brief overview of the project, speaking to the distributed high level summary she developed. The current proposal on the table is slightly different than what was previously presented to the board. When the proposal is

finalized and the BCOQ Foundation and Housing Corp review them, we will probably have a two week window to determine whether or not we proceed. There was a time of discussion. It was confirmed that the original gift of land was made with the understanding that it was a gift with ministry intentions, not just a funding stream for CBOQ. It was confirmed that our board has agreed in principle to move forward with the project, but we have yet to have the conversation about how this project fits in with our mission and vision. It was confirmed that our board has agreed that it would be comfortable with a 1.5M guarantee if that was required. Heather Rumble Peterson confirmed that next steps are that the BCOQ Foundation and Housing Corp will receive a proposal that will either require CBOQ help or not. If the proposal requires CBOQ help, we will have a board meeting to discuss and make decision.

4.2 Discipline Protocol Advisory Team

Bob McCarty provided an update on the work of this team. It was noted that Murray Kohler has resigned from the team due to schedule constraints. It was also noted that the team feels the current mandate of the team is not broad enough. The team would also like to add two new members.

MSC 091812-05 to add two people from our constituency to the Discipline Protocol Advisory Team in addition to two board members.

5. Executive Minister's Report

Tim provided highlights to his written report.

MSC 091812-06 to affirm the appointment of Michael Tormey as CBOQ representative on the CCC Commission on Justice and Peace.

It was noted that in the next 2-3 years, our board will need to have a discussion concerning how Camp Kwasind fits in our ministry and vision. The current focus is to continue to take active management and control of camp operations. Tim noted that he is looking into the process for nominating people to CKMT.

In follow up to a question concerning goal 1.1 on our strategic plan, Tim will look into how we measure "missional leaders."

MSC 091812-07 to receive the Executive Minister's report.

6. Treasurer's Report

Miranda provided highlights to her written report.

Non-designated income is 1% higher than same time last year. It was confirmed that the Capital Loan Fund captures all certificate loans invested to CBOQ.

MSC 091812-08 to receive the Treasurer's report.

7. New Business

7.1 First Hungarian Baptist Church proposal

Miranda provided a summary of the proposal from FOC regarding First Hungarian Baptist Church.

MSC 091812-09 to approve the removal of the conditions contained in the Deed of Land dated February 28th, 1983, provide support for the two conditional transactions of purchase and sale and allow FHBC to become the sole owners of the Islington Avenue property, including any improvements, subject to a first charge against the property in favour of CBOQ for $700,000, such amount to bear a nominal interest rate of 2% and to be paid annually over 25 years. Repayment commences at the beginning of the occupancy of the new location. Finally, the approval is subject to the approval of the membership of FHBC to proceed in this undertaking.

7.2 Friendship House roof repair

Miranda provided a summary of the recommendation from FOC.

MSC 091812-10 to transfer a sum of $16,500 plus tax from the Property Reserve Fund for roof repair of the church property loaned out to the Friendship House ministry, subject to cost recovery for a sum of $8,000 from Friendship House, said cost recovery to be made within a 2-year time frame. It was also agreed to treat this as a one-time transaction.

7.3 Volunteer mileage reimbursement rate

MSC 091812-11 to increase the volunteer travel mileage reimbursement rate effective immediately to 44 cents per km for the first 5,000 kilometers per year and to 40 cents per kilometer thereafter.

7.4 Camp Kwasind land appraisal

Miranda noted that new not for profit accounting standards (ASNPO) allows for change of how we record capital assets. FOC is recommending a land appraisal on Camp Kwasind and to change the way we record this property from cost to market value. An appraisal would cost about $2,000. It was confirmed that this is the only property (land, not buildings) that we own.

MSC 091812-12 to approve obtaining an appraisal for the property of Camp Kwasind and to record the land market value for financial reporting at 2012 year end.

8. Board Business

8.1 In Camera

There were no in camera items

8.2 Board Education – Annual Evaluation analysis

On the Monday (Sept 17), Mary Lynn McPherson from Strive facilitated a session to debrief the annual evaluation the board took last spring. On the Tuesday, Tim followed up to confirm next steps.

8.3 Nominations Committee

Tim distributed a document detailing the need for board members to pray over and submit potential candidates for nomination to our board and various committees.

8.4 Board Annual Calendar

8.5 Board meeting review

9. Adjournment

The meeting adjourned at 5 pm. The next meeting is scheduled for 9 am – 5 pm, November 27, 2012, at the CBOQ offices.

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President Secretary

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Date Date