

Present: Michel Belzile, chair
Donna Chapman, Robert Denhoed, Frank Fedyk, Leanne Friesen, Murray Kohler, Christopher Lu, Birgid MacCallum, Lola Mather-Dyer, Bob McCarty, Janet McKenzie, Debra Nicholson-Elwell, Craig Rumble, Steve Sparks

Regrets: Carl Chang, Heather Rumball

Staff: Tim McCoy, Miranda Queh, Melody Currier

1	Opening Devotion and Prayer	Michel opened with a devotional and Birgid prayed.
2	Consent Agenda	
	2.1 Approval of Agenda and Declarations of Conflict of Interest	President: Agenda is declared approved Connect is the GEM principle for today. There were no stated conflicts of interest.
	2.2 Approval of Minutes	
	2.2.1 Board – April 25-26 and June 19, 2014	MSC 091614-01 to approve the Board minutes of April 25-26 and June 19, 2014.
	2.2.2 Board – May 9, 2014	MSC 091614-02 to ratify Board motion made via email concerning Eucharist Church.
	2.2.3 Executive Committee – May 21, June 6, June 17 and August 27, 2014	MSC 091614-03 to ratify actions of the Executive Committee contained in the minutes of May 21, June 17 and August 27, 2014, except for recommendations coming out of the minutes.
	2.3 Committee Minutes	
	2.3.1 FOC – June 5 and Sept 4, 2014	MSC 091614-04 to receive for information the FOC minutes of June 5 and September 4, 2014.
	2.3.2 Investment – May 6, Sept 3, 2014	MSC 091614-05 to receive for information the IC minutes of May 6 and September 3, 2014.
	2.3.3 MRC – April 2, 2014	MSC 091614-06 to receive for information the MRC minutes of April 2, 2014.
3	Business Arising from the Minutes	
	3.1 2015-2017 Strategic Plan	Frank provided background on the process of developing the new strategic plan to date. He provided highlights of the current draft and then opened the floor to questions and comments. Tim noted that today’s goal is to not approve but to take this back for further edits. It was noted that a glossary of terms might be helpful. It was agreed to leave the approval of the strategic plan to the November board meeting. It was also requested that Tim

			provide an operational plan to the board at its November meeting as an information piece.
3.2	Lynde Creek Manor Expansion Project		Christopher Lu provided some background on this agenda item and an update on current status. It was noted that the Foundation received its first draw from DUCA in June. Total available units in both old and new buildings is 100. It is now 45% leased. 16 leases are for the new building. Require 90% lease up before long term financing. It was noted that FOC will discuss a repayment plan at its November 6 meeting. Lola prayed. It was requested that staff look into the development of a policy toward support for these kinds of projects in the future. It was noted that the Foundation and Housing Corp were initiated by CBOQ after receipt of the gift.
3.3	CNCA documents		Miranda noted that as of July 29, 2014, CBOQ is operating under GOB #3. We have received the certificate of continuance and are in compliance with CNCA requirements.
4	Executive Minister's Report		Tim provided highlights to his written report. Response to push towards identity: He noted there is a planned Canadian Baptist national regional staff gathering next April. The board affirmed the planned CBOQ Sunday event. MSC 091614-07 to receive the Executive Minister's report.
5	Treasurer's Report		Miranda provided highlights to her written report. Miranda noted, as required by our auditors, that we need to note our Certificate Loan Program changes in our board minutes. The total amount of new Certificate Loans issued January - July 2014 is \$549,044. The total amount of Certificate Loans fully redeemed between January - July 2014 is \$709,663. Last April the board approved the transfer of the Chatham Baptist Church property to CBOQ. After that meeting, our lawyer and the church lawyer discovered that the church actually sold the property, with a closing date of August 2014. The hope to be totally closed with all financial requirements by end of 2014. At that time, the church plans on sending CBOQ a contribution. Since we passed a motion that we received the property transfer, we need to minute that we in fact did not receive the church property. Part of the proceeds from the sale will be used as a lump sum payment to the former pastor. MSC 091614-08 to receive the Treasurer's report.
6	New Business		
6.1	Assembly beyond 2015		Tim noted that goal for today is to take feedback from the board concerning Assembly beyond 2015.

		<p>Tim noted that the By-law lists 11 items as the purpose for Assembly, which are focused on the AGM. Assembly has also become a time of inspiration, instruction and encouragement. 2016 provides a window to shift things up a bit as our contract at the current location is up for renewal.</p> <p>Questions for groups:</p> <ol style="list-style-type: none"> 1. Is the purpose still the purpose that we want Assembly to have? [inspiration, instruction and encouragement] 2. Do we all agree that this is in fact the purpose of Assembly? 3. Is the format we currently use, the best way to achieve this purpose? [schedule, venue, etc]
6.2	SPC board rep and chair	<p>Michel noted that at the June board conference call a board rep and chair to this committee was not ratified.</p> <p>MSC 091614-09 to ratify the appointment of Frank Fedyk as the board representative and chair of the Strategic Planning Committee for a one-year term.</p>
6.3	Board Member Expectations Policy	<p>Donna chaired for this agenda item. Michel provided highlights to the policy. There was a time of discussion. It was confirmed that board members would see this policy as part of the conversation about joining the board.</p> <p>MSC 091614-10 to approve the Board Member Expectations Policy as presented, with the noted change of removing the ambassador piece of the final sentence.</p>
6.4	Conflict of Interest Policy	<p>Frank provided highlights to the policy. It was confirmed that this policy will be added to our board manual. It will not be signed by board members.</p> <p>MSC 091614-11 to approve the Conflict of Interest Policy as presented with noted minor changes.</p>
6.5	Employee Protection (Whistleblower) Policy	<p>Frank provided highlights to the policy.</p> <p>MSC 091614-12 to approve the Employee Protection (Whistleblower) Policy.</p>
6.6	Guide to Social Media	<p>Frank provided highlights to the policy. It was noted that there is an expectation that staff will sign on to these guidelines. But we will not be monitoring. It was agreed to send this back to staff for further review.</p> <p>MSC 091614-13 to send the Guide to Social Media back to staff and the Policy Officer for further review.</p>
6.7	Former Canada Central Association churches membership status	<p>Tim provided some background to this item. It is good due diligence and governance to bring to our board advice received from legal counsel. In August 2013 CCA voted to disband. Interpretation of our then By-law indicated they were still members.</p>

		<p>Tim and Lola sent each CCA church a letter indicating their membership was still secure. We asked this question of our legal counsel based on the new By-law. Our lawyer has suggested we need to look at this issue more closely. There was a time of discussion.</p> <p>MSC 091614-14 to grant each of the churches in the former Central Canada Association continuing membership with CBOQ through to end of 2017 while we resolve the issue of their membership with CBOQ. In addition, a letter will be sent to each of these churches to request acknowledgement from them for their desire to continue in membership with CBOQ.</p>
6.8	Office Space Search Advisory Team	<p>Debra Nicholson-Elwell provided an update. It was confirmed that current space is 7,700 square feet and that it is too much space for us. It was also noted that our current landlord is not interested in negotiating an early release from our current lease. It was noted that we are still trying to determine how much space we do need.</p> <p>MSC 091614-15 to give full rights to the Office Space Search Advisory Team negotiate further with the current occupant of the first location indicated in the update and come back to the board in November with a report.</p>
6.9	Leadership Development sabbatical	<p>Tim provided highlights to the written recommendation.</p> <p>MSC 091614-16 to approve the Director of Leadership Development proposal as recommended.</p>
6.10	Congregational Health and Missional Initiatives staffing	<p>Tim provided an update on staffing changes within the Leadership Team. He noted that Clint will be moving from Director of Congregational Health to the new role of Director of Mission and Church Planting, effective January 1, 2015. Tim has been working with the Leadership Team to re-define the Leadership Development, Congregational Health and Missional Initiatives portfolios. The Leadership Development portfolio will be assuming some responsibilities from the Congregational Health portfolio, specifically resourcing lay leaders. We are re-naming the Congregational Health portfolio to Congregational Development. This means we will need to seat a search team for the Director of Congregational Development.</p> <p>MSC 091614-17 to appoint Rob Denhoed to chair the Director of Congregational Development search team.</p> <p>MSC 091614-18 to give Rob and Tim permission to seat the four constituency members to the search team, as per our By-law.</p>

			<p>Tim continued his staffing update. He announced that on August 27 he accepted Miranda's resignation as she has chosen to retire from CBOQ effective June 30, 2015. Tim noted that at the pleasure of the board, Heather Rumball is willing to chair the Director of Administration and Treasurer search team. Goal is to have someone in place as of May 1, 2015. Miranda shared a few words and expressed her thanks to the board.</p> <p>MSC 091614-19 to appoint Heather Rumball to chair the Director of Administration and Treasurer search team and empower Heather and Tim to appoint the four constituency members to the search team.</p> <p>Michel noted that as a board, we regretfully accept Miranda Queh's resignation. There was a time of prayer.</p>
6.11	Imani Family and Full Gospel Church		<p>MSC 091614-20 <i>Whereas</i> Imani Family and Full Gospel Church has met the requirements for membership with Canadian Baptists of Ontario and Quebec,</p> <p><i>Therefore be it resolved</i> that on the recommendation of the Quebec Association of Baptist Churches, we receive Imani Family and Full Gospel Church as a member of Canadian Baptists of Ontario and Quebec, effective September 16, 2014.</p>
7	Board Business		
7.1	In Camera		<p>MSC 091614-21 that the CBOQ Board renew Tim McCoy's contract as Executive Minister of the CBOQ effective from April 1, 2015 to June 30, 2020 with the negotiated terms and conditions presented to the Board and included in the Letter of Employment to Tim McCoy from the Board President, Michel R. Belzile.</p>
7.2	Board Correspondence		<p>Michel noted that the board received a letter from FBC Leamington postmarked May 31, 2014. The letter was sent to the CBOQ office for the board. It was agreed to use the statement the board developed at its April board meeting in the response that will be sent to this church.</p>
7.3	Appointment of two EM Review Team members		<p>Michel noted that a process is already in place for the annual review of the Executive Minister. The review team consists of the president, past president and two board members.</p>
7.4	Board Annual Calendar		
7.5	Board Annual Assessment		<p>It was noted that if we want this to be a useful tool, we may want to discuss among ourselves what we think some of these questions mean.</p>
7.6	Board Meeting Review		<p>Connect was the GEM principle the board focused on today.</p>

8	Adjournment	The meeting adjourned at 5:20 pm with Bob closing in prayer. The next board meeting is scheduled for November 26, 2014.
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President

Secretary

Date

Date